



Hampshire & Isle of Wight  
Lifelong Learning Network

## Creative Industries Curriculum Group Meeting 10 September 2009, 15.00-17.00 Highfield House Hotel

### MINUTES

#### Attendees:

Louise Bates (LB) - Southampton Solent University (LLN) - Chair  
Jan Wise (JW) - Southampton Solent University (LLN)  
Tony Wade (TW) - Southampton Solent University  
Wendy Miller (WM) - Solent EBP  
Catherine Mayo (CM) - Basingstoke College of Technology  
Nicola King (NK) - Southampton Solent University (LLN)

#### 1. Apologies

Paul Marchbank - Southampton Solent University  
Vimal Raichura - Eastleigh College  
Richard Hipkiss - Fareham College  
Sheila Cooper - Farnborough College of Technology  
Helen Diffenthal - Farnborough Sixth Form College  
Dr Anne Hill - Southampton Solent University  
Jon Walls - Southampton Solent University  
Patrick Ainsworth - Southampton Solent University  
Aine Rand - Taunton's College  
Pauline Rachman - Basingstoke College of Technology  
Maz Stewart - Isle of Wight College  
Trevor Pountain - Southampton Solent University  
Neil Pavey - St Vincent College  
Paul Rutter - Southampton Solent University  
Steve Hand - University of Portsmouth  
Richard Hipkiss - Fareham College

#### 2. Agree previous minutes.

The minutes of the previous meeting were agreed as a true record.

#### 3. Matters arising from previous meetings:

- NK gave an update on Progression Agreements (PAs). Design PAs are now being signed. After a visit to Portsmouth College, an entire suite of PAs was pushed through very quickly. They had been trying to work alone to set up agreements in music with the University of Portsmouth, and were grateful for the



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assistance of the LLN. NK will send all participating institutions printed copies of all agreements that they have signed, so they have a clear record for when NK is no longer in post (end Nov 09).

- LB gave a demonstration of the Hampshire and Isle of Wight Routes website. JW asked for people to bear with the site while data is transferred across to the joint site with the Sussex Learning Network. She also reminded people that a move has been made away from guaranteeing 'places' on courses, to guaranteeing 'offers' or interviews, in case of problems where students don't meet the required criteria. Interviews are necessary where the title of a course may not necessarily suggest the content, eg Music Technology, which is very technical at university. Interviews can make sure the student is offered the right course for them. (<http://www.learning-opportunities.org.uk>)
- WM gave an update as to the state of play with the development and delivery of the 14 - 19 Creative and Media Diploma. Two schools in Eastleigh, and three schools and two colleges in Southampton are starting this term.

4. **Pro Tools 101 Update.** NK gave an update on the Pro Tools training. There followed a discussion about the pricing structure for this course. It is hoped that SSU will soon gain Apple accreditation, so that similar courses can be run in Final Cut Pro.

5. **Web design taster sessions.** NK gave an update on the web design courses for local college/school staff, aimed at up-skilling staff for the 14 - 19 Diplomas. Two short courses have been run so far, and have been well received. Discussions are in place at SSU as to how this can be sustained beyond the funded life of the LLN. CM talked about a 14 - 19 Diploma contact she has from Bristol, who is very experienced in this area. It was suggested that this contact may be invited to be guest speaker at the next (last under current funding) CICG meeting, and that this might enable a significant event to be organised. CM agreed to supply the contact details of this colleague.

**ACTION CM**

6. **Media Induction Day.** NK gave an overview of this event which is planned for Wednesday 16 December. This is a student progression and employer engagement event. Invitations have been issued to colleges. CM asked NK to send the invitation to [matthew.hart@bcot.ac.uk](mailto:matthew.hart@bcot.ac.uk). They would like to bring 20 from BCOT (the groups are 20 strong, so they wouldn't be able to bring fewer than that).

There was a discussion about age ranges, and people were suggesting that the event should be kept for older students, ie 15 - 19 year olds and no younger. If there were a problem finding enough numbers to keep the event going, CM said she could guarantee enough students. City College also would like to bring 20.



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TW offered to do a pitch for Outside Broadcast at this event - NK to talk to Bob Hoad (event host) about this.

**ACTION NK**

If anyone is interested in bringing some students to this event, please contact Nicola - [nicola.king@solent.ac.uk](mailto:nicola.king@solent.ac.uk)

Promotional flier attached with minutes.

**ACTION LB**

7. **DV Mission.** CIGG is supporting this 48 hour film competition, taking place Friday 30 October - Sunday 1 November. Up to 300 people will join this event, and create a short film from a brief given on the first day. There is also a day's training for participants. It is free to enter. This is a great CPD opportunity. See the website for more details: [www.dvmission.co.uk](http://www.dvmission.co.uk). NK to arrange with Mary Stone about putting the link on the HI-LLN website, to raise interest for next year.

**ACTION NK**

8. **Dissemination pack - Pro Tools 101.** LB explained that successful projects coming out of the LLN need to have a dissemination pack put together, to help people to follow the model, should they wish to run something similar/the same in future. CIGG focussed on the success of the Pro Tools 101 training for college tutors. The link for the pack is:

<http://www.hi-lln.co.uk/projects/pro-tools.aspx>

9. **Sustainability.** LB gave an update on the plans for sustainability for the CIGG. Rod Pilling, Dean of Faculty of Media, Arts and Society, has agreed in principle to find a few hours a week in someone's job description, to convene and administer one meeting a term for the curriculum group, and liaise with the colleges and universities to ensure that course information is current and accurate, for the Learning Opportunities website. Rod suggested he may find funding formally for this.

JW said informed the group that someone has been employed by the Sussex Learning Network, and will look after the Hampshire Isle of Wight LLN content of the Progression Routes website. The precise remit of this post is not yet known, and JW plans to find out.

CM said she would be happy to be part of a rotation of meetings, ie to take a turn to host. This idea of rotating meetings was thought by all present to be a good idea.



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10. **Core Team Update.** JW gave an update for the Core Team. JW is busy uploading up to date PAs onto the shared Learning Opportunities website at Brighton University. She is also liaising with them about sustainability.

The final HEFCE report is currently being written.

11. **AOB.** CM has to set up some work experience opportunities for four of her staff. If anyone has any opportunities to offer, please contact her directly at [catherine.mayo@bcot.ac.uk](mailto:catherine.mayo@bcot.ac.uk).

12. **Next meeting.** There will be one more meeting under the funded life of the HI-LLN (but meetings will continue in a different way beyond this). The date will be set once a guest speaker is confirmed.