



Hampshire & Isle of Wight
Lifelong Learning Network

Protect Title: Pilot Business Education Framework

Date: 12 June 2009

Lead Institution: SSU

Contact Person: John Newell/Louise Bates

Institutions and personalities involved:

Southampton City Council, Janet King, Sue Jones
Southampton University Hospitals NHS Trust, Anita Esser, Bruce Marshall
Southampton City Primary Care Trust, John Brear, Nicola Davies
Southampton Community Healthcare, Ceri Connor
City Training, Dave Murley

Overview

(give a short overview of what has been happening since your project began)

A project group has been established and held their first meeting on 27 April.

They met again for their first TNA brainstorming session on 21 May, when a list of potential subject areas was discussed, for developing into accredited learning modules for work-based learners.

Progress against 'Schedule of Work'

(please give a report of progress in line with the milestones set out in the Schedule of Work)

On target to produce an agreed educational framework document by July 2009.

Plans for the next update period

(outline of what is being planned)

TNAs to be completed, and organisations are to report back to the Project Management Team.

Budget

(indicate whether you're over, under or on budget. Give reasons for any difference of more than 5% between what was predicted in your bid and actual expenditure)

No funds have been spent so far. Participating organisations are being put on the SSU system so that funds can be divided up and distributed when necessary.

Potential problems and issues



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(please give a risk rating of High Medium or Low for **both** the impact of the problem and probability of the issue occurring)

Anything else that is significant
(e.g. meetings, events, staffing, etc.)

The next meetings will take place on Monday 15 June and Monday 6 July. The plan is to meet every three weeks or so in the early stages of the project.